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To: All Members of the Council
Chief Executive

Please ask for Joel
Hammond-
Gant

Direct Line 01246 345273
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Dear Councillor,

Record of Decision taken by Cabinet - 30 January, 2018

At a meeting of the Cabinet held on 30 January, 2018, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on 4 February, 2018.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 4 FEBRUARY 2018, BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information

6. Brownfield Land Register

*** RESOLVED –**

1. That the Council's publication of the Brownfield Land Register, in accordance with the Town and Country Planning (Brownfield Land Registers) Regulations 2017, be noted.
2. That the proposal to not include any sites on Part Two of the Council's Brownfield Land Register, be approved.

REASONS FOR RECOMMENDATIONS

1. To follow stated regulations.
2. To minimise the unnecessary expense to the Council created through the process of analysing, publicising and consulting on sites for Permission in Principle. This cost would usually be taken on by a developer when applying for outline or full planning permission.

7. Chesterfield Local Plan Review Site Consultation and Progress

*** RESOLVED –**

1. That the Gypsy and Traveller Sites Consultation Report and associated Sustainability Appraisal, as set out at Appendices A and B to the officer's report, be approved for public consultation.
2. That the Council retains ownership and control of all potential sites, to ensure that they remain available until site(s) are formally allocated within an adopted Local Plan.
3. That delegated authority be granted to the Strategic Planning and Key Sites Manager, in consultation and agreement with the Cabinet Member for Economic Growth, to make minor amendments to the Draft Local Plan and associated material prior to public consultation.
4. That the consultation report and supporting material be shared with Derbyshire County Council, Bolsover District Council and North East Derbyshire District Council, prior to the public consultation, to ensure the Council complies with the Duty to Cooperate.

5. That it be noted that the garage sites are the only Council-owned land currently available.
6. That the Council's responses to the requests from Bolsover District Council and North East Derbyshire District Council for assistance in meeting their respective needs for Gypsy and Traveller sites, as set out at Appendix D to the officer's report, be noted.

REASONS FOR RECOMMENDATIONS

1. To allow consultation to be undertaken on prospective Gypsy and Traveller Sites in order to progress the Local Plan in accordance with the Council's published Local Development Scheme.
 2. To ensure that potential Gypsy and Traveller sites remain available until site(s) are formally allocated within an adopted Local Plan.
 3. To allow for minor amendments to be made to the consultation report in preparation for the public consultation.
 4. To demonstrate that the Council is meeting the Duty to Cooperate.
 5. For the avoidance of doubt and to prevent potential challenge.
- 8. Fees and Charges for Sport and Leisure 2018/19**

*** RESOLVED –**

1. That the proposed charges for Sports and Leisure services, as outlined in Appendix A to the officer's report, be approved and implemented from 1 April 2018.
2. That the proposals for concessionary charge eligibility, as outlined in Appendix A to the officer's report, be approved; and that the concessionary rate memberships continue to be known as Change4Life.
3. That routine monitoring and analysis of membership and centre usage be continued to assess and respond to any possible impacts of the proposed changes to Sports and Leisure services charges.

4. That the Sports and Leisure service be encouraged to continue developing services, enabling additional fees to be applied to new activities, where appropriate.
5. That the proposal to not impose further increases to fees and charges for Sports and Leisure services before April 2019, be approved.
6. That delegated authority be granted to the Assistant Director – Health and Wellbeing, in consultation with the Cabinet Member for Health and Wellbeing, to approve changes to fees and charges for Sports and Leisure services where there are promotional opportunities to stimulate usage, to ensure customer retention, and/or to respond to external market forces.

REASONS FOR RECOMMENDATIONS

1. To set the Council's fees and charges for Sport and Leisure Indoor and Outdoor facilities with effect from 1 April, 2018.
 2. To contribute to improving the Council's overall financial position and reduce the overall cost of Sport and Leisure provision by the Council.
 3. To support the Council's delivery of Great Place Great Service corporate priorities for visitors and residents to Chesterfield Borough.
 4. To improve customer service, the service programming and overall participation levels of Sport and Physical activity in the borough to support other programmes for addressing health inequalities and impacts.
 5. To meet the demands of the market place given current and pending competition.
- 9. Results of Tenant Consultation for Changes to Council Housing Tenancy Agreement**

*** RESOLVED –**

1. That the comments returned by tenants as part of the Council Housing Tenancy Agreement Consultation, be noted.

2. That the final versions of the Tenancy Agreement and Tenant Repairing Obligations be approved.
3. That delegated authority be granted to the Assistant Director – Housing to provide tenants with notice in writing of the new Tenancy Agreement and Tenant Repairing Obligations due to come into force from 1 April 2018, and to serve the necessary Notice of Variation.

REASONS FOR RECOMMENDATIONS

1. To make the necessary changes to the Housing Tenancy Agreement.
2. To contribute to the delivery of a balanced and sustainable Housing Revenue Account that is self-financing in the longer term.
3. To support the Council's Vision and Priorities within the Council Plan.

10. Open Market Fees and Charges 2018/19

*** RESOLVED –**

1. That the proposal to not increase stall fees on the General, Flea and Farmer's Markets from 1 April 2018, be approved.
2. That the proposal to reflect the decline in occupancy levels in the 2018/19 target income, be approved.
3. That the proposal to not increase the car boot sale fee held under licence by Chesterfield Football Club at the Proact Stadium, be approved.
4. That the proposal to not increase electricity and storage charges, and the publicity levy on the Open Market, be approved.
5. That the proposal to not offer a rent free holiday period to licenced traders in 2018/19, be approved.

REASONS FOR RECOMMENDATIONS

1. To continue to secure a viable open air market in Chesterfield.

2. To ensure that the Council continues to receive an acceptable return on a valuable town centre asset through supporting traders during this continued economic downturn.

11. Car Parks Fees and Charges 2018/19

* RESOLVED –

1. That the proposed charges for parking for periods ranging from up to 30 minutes to up to four hours in all town centre car parks, as set out in paragraphs 5.4 and 5.6 of the officer's report, be approved and implemented from 1 April 2018.
2. That the proposed charge of £1.40 to park for each subsequent hour over four hours in all short stay/shoppers car parks, be approved and implemented from 1 April 2018.
3. That the proposed charge of £5.00 to park for over four hours in all long stay/commuter car parks, be approved and implemented from 1 April 2018.
4. That the offer of free parking to residents of the Borough before 10am and after 3pm Monday to Saturday, and all day Sunday, be continued for 2018/19.
5. That the proposed charge of £3.60 per day for all advance purchase scratchcard tickets, available for use only in all long stay/commuter car parks, be approved and implemented from 1 April 2018.
6. That the proposed charge of £62 for all monthly parking tickets, available for use only in all long stay/commuter car parks, be approved and implemented from 1 April 2018.
7. That the proposed charge of £620 for annual parking tickets, available for use only in all long stay/commuter car parks, be approved and implemented from 1 April 2018.
8. That the proposed charge of £2 per day for parking in Ashgate Road Car Park, be approved and implemented from 1 April 2018.
9. That the proposal to not review car parking charges again until 2020/21, if the income target for 2018/19 is achieved, be approved.

REASONS FOR RECOMMENDATIONS

1. To continue to support the town centre economy, providing competitively priced car parks with simple charging structures and convenient payment methods and tariffs.
2. To ensure that the Council continues to receive an acceptable return on a valuable town centre asset.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'S. Smith', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer